**First name + Last name** [Times New Roman; 12 pt; **bold**]

ORCID wwww-xxxx-yyyy-zzzz [Times New Roman; 10 pt]

Affiliation (city, country) [Times New Roman; 10 pt]

E-mail address [Times New Roman; 10 pt]

**English title of the article** [Times New Roman; 14 pt; **bold;** centered]

**Abstract** [Times New Roman; 10 pt; **bold;** centered]

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This is the content of the abstract. This is the content of the abstract. This is the content of the abstract. This is the content of the abstract. [Times New Roman; 10 pt]

**Keywords:** *first keyword*, *second keyword*, *third keyword*, *fourth keyword* [up to ten keywords; Times New Roman; 9 pt; left and right margins 1 cm]

*[If the author does not write Polish, the translation into Polish is done by the Editorial Team.*]

**Polish title of the article** [Times New Roman; 14 pt; **bold**; centered]

**Abstrakt** [Times New Roman; 10 pt; **bold**; centered]

To jest treść abstraktu po polsku. To jest treść abstraktu po polsku. To jest treść abstraktu po polsku. To jest treść abstraktu po polsku. To jest treść abstraktu po polsku. [Times New Roman; 10 pt; left and right margins 1 cm.]

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**Słowa kluczowe:** *pierwsze słowo kluczowe*, *drugie słowo kluczowe*, *trzecie słowo kluczowe*, *czwarte słowo kluczowe* [up to ten keywords; Times New Roman; 9 pt; left and right margins 1 cm]

**1. Title of the first chapter** [Times New Roman; 12 pt; **bold**; centered]

1.1. **Title of the first sub-chapter of the first chapter** [Times New Roman; 12 pt; fully justified]

The first paragraph (without paragraph indent).[[1]](#footnote-1) The first paragraph.[[2]](#footnote-2) The first paragraph. The first paragraph. [without paragraph indent; Times New Roman, 12 pt, fully justified]

The second paragraph. [paragraph indent 1cm; Times New Roman, 12 pt, fully justified]

…

**2. The title of the second chapter**

The first paragraph. The first paragraph. The first paragraph. The first paragraph. The first paragraph. [without paragraph indent; Times New Roman, 12 pt, fully justified]

The second paragraph. The second paragraph. The second paragraph. The second paragraph. [paragraph indent 1cm; Times New Roman, 12 pt, fully justified]

The text of a quotation. The text of a quotation. The text of a quotation. The text of a quotation. The text of a quotation. The text of a quotation. The text of a quotation. The text of a quotation. The text of a quotation. (The source of the quotation) [left and right margin: 1 cm; Times New Roman; 12 pt; fully justified]

The third paragraph. The third paragraph. The third paragraph. The third paragraph. The third paragraph. [paragraph indent 1cm; Times New Roman, 12 pt, fully justified]

The fourth paragraph. The fourth paragraph. The fourth paragraph. The fourth paragraph. The fourth paragraph. [paragraph indent 1cm; Times New Roman, 12 pt, fully justified]

...

**Acknowledgments** [Times New Roman; 12 pt; **bold**; centered]

The content of “Acknowledgments.” [the first paragraph without paragraph indent; Times New Roman, 12 pt, fully justified]

**Sources of the article’s financing** [Times New Roman; 12 pt; **bold**; centered]

Information on the sources of the article’s financing. [the first paragraph without paragraph indent; Times New Roman, 12 pt, fully justified]

**BIBLIOGRAPHY** [Times New Roman; 12 pt; **bold**; centered]

ARCHIVE SOURCES [Times New Roman; 12 pt; centered]

Archive name1. Resource name1. Inventory number1. [Times New Roman; 10 pt; left-aligned]

Archive name2. Resource name2. Inventory number2. [Times New Roman; 10 pt; left-aligned]

STUDIES [Times New Roman; 12 pt; centered]

Last name1, first name1 year1a: Publication’s title. The other bibliographic data. URL: WWW hiperlink (DD-MM-YYYY). [Times New Roman; 10 pt; left-aligned]

Last name1, first name1 year1b: Publication’s title. The other bibliographic data.

URL: WWW hiperlink (DD-MM-YYYY). [Times New Roman; 10 pt; left-aligned]

Last name1, first name1 year2: Publication’s title. The other bibliographic data.

URL: WWW hiperlink (DD-MM-YYYY). [Times New Roman; 10 pt; left-aligned]

Last name2, first name2 year3: Publication’s title. The other bibliographic data.

URL: WWW hiperlink (DD-MM-YYYY). [Times New Roman; 10 pt; left-aligned]

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* Each bibliographic item listed in the bibliography must start with the name of the author (i.e. person, institution, ...); the last name and the first name of the author are separated by a comma; co-authors are separated by semicolon (e.g.: Kowalski, Jan; Nowak, Adam);
* each bibliographic record (*it applies to the submitted text*) is aligned to the left;
* in the bibliographic record (*it applies to the submitted text*), no paragraph division nor any word division is allowed.
1. This is the content of footnote1. [paragraph indent1 cm; Times New Roman; 10 pt; fully justified] [↑](#footnote-ref-1)
2. This is the content of footnote2. [paragraph indent1 cm; Times New Roman; 10 pt; fully justified] [↑](#footnote-ref-2)